

Accessing Time and Attendance

time-help.frontlineeducation.com/hc/en-us/articles/115003455007-Accessing-Time-and-Attendance

Access Time and Attendance Through Absence Management

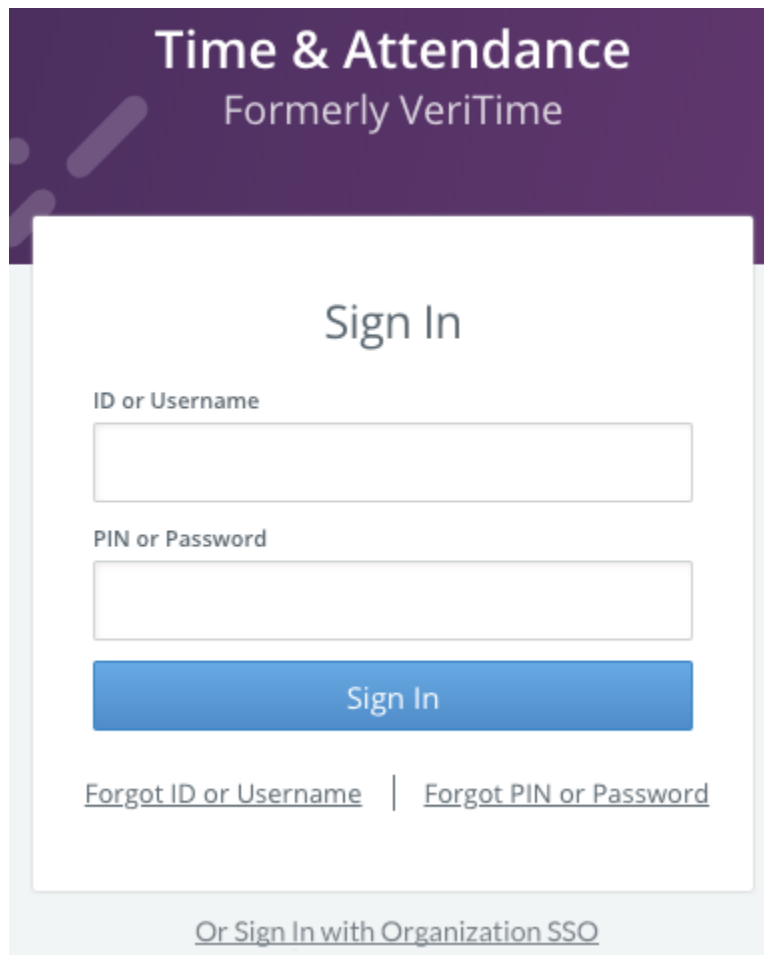
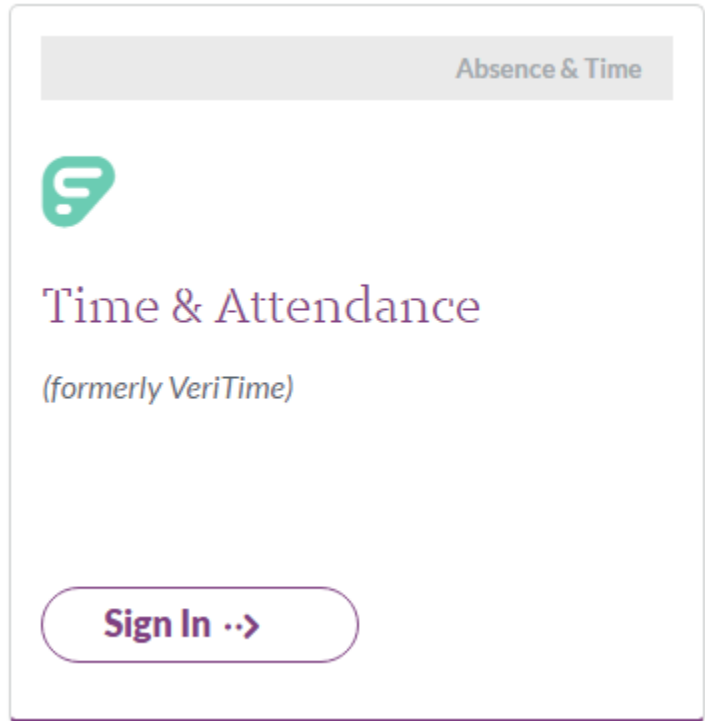
If you are logged in to the absence management system, you can access time and attendance simply by selecting the app switcher and clicking the **Time & Attendance** option.

The screenshot shows the Absence Management interface for Victoria County School District. The user is logged in as Bob Barker, an Employee. The 'YOUR SOLUTIONS' menu is open, showing 'Absence Management' (formerly Aesop) and 'Time & Attendance' (formerly VeriTime). The 'Time & Attendance' option is selected, and a calendar view for June and July 2017 is visible in the background.

Direct Login

To log in to time and attendance, go to <https://www.frontlineeducation.com/SignIn>. Click the **Sign In** button inside the Time & Attendance square.

On the next page, enter your **ID or Username** and **PIN or Password** into the boxes and click **Sign In** to be taken to your time and attendance home page.



If you are an absence management user, your time and attendance User ID and PIN will be the same as your User ID and PIN for absence management.

Forgot Your ID or PIN?

If you have forgotten your ID or PIN, you can click **I forgot my ID or username**, or **I forgot my PIN or password**, depending on the circumstance.

Forgotten ID

In the case of a forgotten ID or username, enter the **Email Address** associated with your account and click **Email Username**. Retrieve the email and follow instructions within it.

Provide the email address you currently have on file in your district. We will send all associated IDs or usernames to that address.

Email Address

Email Username

[Return to Sign In](#)

Forgotten PIN

In the case of a forgotten PIN or password, enter your **ID or Username** associated with your account and click **Continue**. Retrieve the email and follow instructions within it.

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Provide your ID or username and we will email you instructions to change your PIN / password.

ID or Username

Continue

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