

SUBSTITUTE EVALUATION OF GCC

Substitute Name

Date(s)

School

Site

Position

Ratings: 1= Excellent 2=Commendable 3=Satisfactory 4=Needs Improvement 5=Unsatisfactory

	Rating
1. Aesop	
a. Did you receive all the information you needed for the job	
b. Did you receive an action/lesson plan	
c. Did you receive a school site substitute binder	Y/N
2. School Site Staff	
a. Did you feel welcomed when you arrived	
b. Did you feel you received all the information you needed to be successful	
3. Did you get a tour, a site map, school bell schedule	Y/N
4. Was the teacher/employee prepared with instructions or lesson plans	
5. How were your interactions with students	
6. If you encountered an issue how was it handled/received	
7. Would you like to work at this site again	Y/N

Comments/Suggestions

Substitute Signature

Date

Job Number